



CYRUS DALLIN ART MUSEUM Minutes



Date: Tuesday, January 10, 2022
Time: 7:00pm
Location: Conducted by Remote Participation

Members present: Sarah Burks, Geraldine Tremblay, Ellen Aamodt, Susan Gilbert, Mark DeCew, Amy Moyer, Tracy Skahan, Chris Costello

Others present: Peter Middleton, Chuck Luca, Emma Bresnan, Heather Leavell

Start @ 7:07pm

Minutes:

1. Welcome

S. Burks welcomed everyone and E. Bresnan to the meeting.

2. Summary of Action Items from last meeting

C. Luca reviewed the AI's

- Building/security/alarm. C. Luca will follow up.
- ACMI: G. Tremblay said that Jeff Barnes, who was at First Lights and reopening, took photos at both events. John Harrison took video but because she doesn't live in Arlington, she isn't sure if they've been reported, etc. C. Luca said that they have a website where you can look up what they've reported on. C. Luca will follow up on this.
- Calendar: S. Burks sent link around today to the shared calendar which is on teamup.com. She said to test it out and provide feedback.
- Gift shop: No updates
- Liaison for building services:
 - We hired E. Aamodt's handyman to fix the duct issue.
 - H. Leavell said she hasn't seen any rodents.
 - Back door has been painted (exterior) and that it is ready to be installed. H. Leavell will check that both sides have been painted and that the door will be hung shortly. They have been looking into storm doors and we need permission from the historical society re the storm door.
 - Right side (if facing) front light isn't working.
 - Retaining wall was checked out and not in danger of collapsing.
 - Peter Middleton has been fixing the interior gallery door and need Mike to fix it more permanently.
- Hearth still needs fixing. Bricks are there but aren't fitting together correctly.

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- H. Leavell has made a contact with someone that is going to help us with IT and she is going to check with that person on their recommendations for wifi.
- Closet shelving: Done. E. Aamodt's handyman took care of this as well.
- Front door access/side gardens: Done.
- New brickwork isn't flush with the doorframe and needs to be fixed. H. Leavell followed up with the planning department. S. Burks said that we should be able to just add a metal strip. H. Leavell will talk to Mike about that.
- E. Aamodt said that we should look to add more outlets outside.

3. Operations/Facilities

- Building update: Done under AI's
- Exterior landscape improvements update: Done under AI's

4. Approvals & Consents

E. Aamodt made a motion to approve the minutes of November 8, 2022, as corrected. Mark Decew seconded. Unanimously approved by roll call vote.

E. Aamodt made a motion to approve the minutes of December 13, 2022, as corrected. Mark Decew seconded. Unanimously approved by roll call vote.

No reimbursement requests.

5. Digital Programs & Outreach

- Online Metrics – S. Burks shared the PowerPoint with the metrics.
- New online followers, trends - S. Burks shared the PowerPoint with the metrics.

6. Volunteers' Report

- General Volunteer Update: S. Burks shared the PowerPoint with the metrics.
- Recruiting new volunteers: S. Burks shared the PowerPoint with the metrics.
- Tours and visitation: S. Burks shared the PowerPoint with the metrics.

7. Events

- Calendar of 2023 Events / Program Planning: S. Burks shared calendar and we reviewed same. G. Tremblay asked if S. Burks could send the calendar around to everyone.

8. News Media & Publicity

- News Releases/ Upcoming publicity needs: S. Gilbert said that the programming calendar will help her with press releases though most of them will likely be post-event. She did say that she will write up something that we are looking for docents.
- Update from Amy about antique's magazine article: A. Moyer followed up with them yesterday and she hasn't heard back from them but will continue to follow up with them. She might submit the article to another magazine (Antique Trader) if she doesn't hear back from them.

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9. Arlington Engagement

- Business Community Update. E. Aamodt said not much to report other than what she shared last month (pub/Tate). S. Burks indicated that there is a Greek restaurant coming to East Arlington.
- Annual report for Town Meeting: S. Burks is working on the report.
- Planning Department Update: H. Leavell hasn't met with the new director yet. Only update was working with them with the Paul Revere installation. She hopes to meet with Claire Ricker at some point.

10. All Other Business

- Board of Directors updates: ACC Grant, Annual appeal:
 - H. Leavell shared the Annual Appeal receipts. We reached our stated goal and will likely get more checks this month. We still had planned some additional income (online auction) in the budget but we didn't have the bandwidth for that. We don't have a deficit but not exactly what we projected. We are due to receive funds from Jim Corey and D. Johnson's donations which should recoup those funds.
 - H. Leavell applied to the Community Preservation Act Fund to digitize the Dallin papers. We are moving on to the full application process after filing preliminary application. February 8/9th there will be a presentation for the project. After that point, they will recommend which projects they want to see funded. It will go to Select Board and then Town Meeting in the spring.
 - One of the panels that fell off the wall was put back up.
 - Finishing up rehousing project and Ralph Francis digitization.
 - G. Tremblay got the \$800 grant from the ACC.
- Membership committee: H. Leavell said that they are looking for a small committee to meet a few times to discuss ways to promote membership in Arlington.
- Curatorial or Collections updates:
 - H. Leavell said that a collector from Hingham reached out to see about selling his Chief Washakie bronze. He agreed to loan it to us and we have it in the building. H. Leavell tried to authenticate it but couldn't but got to a point that it is an authentic cast. H. Leavell will try to do some more research but we decided that it was a high enough quality and confident of its authenticity and that we would pay \$17,500. for it but was able to work out a payment of \$20,000.
- Open Forum
 - G. Tremblay said that about a week ago she got a call from Candy Kish wanting to tell her how wonderful the newsletter is. She had been to the museum 10+ years ago with her husband. Today she got an email from Denise Dallin Wheeler and sent her the photos of the Chief Washakie bronze.
 - C. Luca said that during the meeting he went on to the AMCI website and reached out to them to see if we could add our programs to their site.

11. Identify new Action Items

On hold until next meeting.

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Meeting adjourned at 8:57pm.

Next meeting is scheduled for February 14 at 7pm.